



## CONSTITUTION

### CIVIL ENGINEERING ALUMNI ASSOCIATION The Ohio State University

#### ARTICLE I – NAME

The name of this organization is The Ohio State University Civil Engineering Alumni Association, hereafter referred to as the ~~Association~~ OSUCEAA.

#### ARTICLE II – OBJECT

This ~~Association~~ OSUCEAA is formed to promote the advancement of Civil Engineering at The Ohio State University by providing fellowship and professional relations among the alumni, students, faculty, and staff. It shall be an integral part of The Ohio State University Alumni Association, Inc., hereafter referred to as the Association, the official alumni organization of The Ohio State University. The OSUCEAA will promote and support the mission of The Ohio State University Alumni Association, Inc.

#### ARTICLE III – MEMBERSHIP & DUES

1. All graduates with a degree in Civil and Environmental Engineering from The Ohio State University, Department of Civil and Environmental Engineering and Geodetic Science are eligible for membership in the OSUCEAA.
2. Non-alumni, faculty, and students, by their interest and activity in Civil or Environmental Engineering, may be entitled to membership by special action of the Board of Governors.
3. The annual dues shall be as established by the Board of Governors.
4. Payment of annual dues constitutes a voting membership in the ~~Association~~ OSUCEAA.

#### ARTICLE IV – OFFICERS

The officers of the ~~Association~~ OSUCEAA shall consist of President, Vice President, Secretary, and Treasurer, all of whom must hold membership in ~~The Ohio State University Alumni Association, Inc.~~ the Association.

The duties of the officers shall be such as are generally exercised by such officers, and such as may be assigned to them respectively by the Board of Governors from time to time.

## ARTICLE V – DUTIES OF OFFICERS

Section 1. President: The President shall preside at all meetings of the ~~Association~~ OSUCEAA and shall be chairman of the Board of Governors and an ex officio member of all Committees.

Section 2. Vice President: In the absence or disability of the President or at his/her request, the Vice President shall perform the duties of the President. If the office of the President becomes vacant, he/she shall become President for the unexpired term.

Section 3. Secretary: The Secretary shall have the custody of the names and addresses of the alumni provided by the ~~President/CEO of The Ohio State University Alumni Association, Inc.~~ the Association. The Secretary shall record all changes, notifying immediately the ~~President/CEO of The Ohio State University Alumni Association, Inc.~~ the Association of any additions or corrections to the list. He/she shall not release the list for political or commercial purposes, subject to expulsion from office by the Board of Directors of ~~The Ohio State University Alumni Association, Inc.~~ the Association. Release of the list shall be made only on approval of the President/CEO of ~~The Ohio State University Alumni Association, Inc.~~ the Association, subject to the constitution of the ~~Association~~ OSUCEAA.

The Secretary shall send out all notices of meetings and shall send reports of all meetings and activities of the ~~Association~~ OSUCEAA to the President/CEO of ~~The Ohio State University Alumni Association~~ the Association for publicity in the *Ohio State Alumni Magazine*. The Secretary shall assist the President and shall be a member of the Board of Governors and an ex officio member of all Committees. The Secretary shall prepare official minutes of all meetings.

Section 4. Treasurer: The Treasurer shall supervise all receipts and expenditures, shall be in charge of handling financial arrangements for the meetings, and shall collect dues and disburse funds, all subject to the approval of the Board of Governors. The Treasurer shall maintain a permanent checking account ~~in~~ for the ~~Association~~ OSUCEAA. He/she shall be a member of the Board of Governors.

## ARTICLE VI – BOARD OF GOVERNORS

Section 1: Board of Governors, all of whom must be members of ~~The Ohio State University Alumni Association, Inc.~~ the Association, shall consist of:

- a. The officers (President, Vice President, Secretary, and Treasurer).
- b. The immediate past President of the ~~Association~~ OSUCEAA.

- c. The Chair of the Department of Civil and Environmental Engineering and Geodetic Science or his/her designate.
- d. Minimum of four members at large elected by the membership on an annual rotation basis, for four-year terms of office.
- e. The President/CEO of ~~The Ohio State University Alumni Association, Inc.~~ the Association as an ex officio member.
- f. Student Representative as an ex-officio member.

Section 2: The Board of Governors shall have full power to fill all four-year term of office vacancies.

Section 3: The Governance of the Association OSUCEAA and the direction of its activities shall be vested in the Board of Governors.

Section 4: The Board of Governors shall hold at least one meeting a year.

#### ARTICLE VII – MEETINGS

Section 1: At least one annual meeting shall be held each year. Failure to comply with this provision shall make the club charter subject to revocation by ~~The Ohio State University Alumni Association, Inc.~~ the Association.

Section 2: The annual meeting of the Association OSUCEAA shall be held at the discretion of the Board of Governors.

Section 3: There shall be such other meetings each year as the President, with the approval of the Board of Governors of the Association OSUCEAA, deems desirable.

Section 4: Where this constitution fails to provide authority for procedure, Robert's Rules of Order shall be used.

#### ARTICLE VIII – COMMITTEES

Section 1: The President of the Association OSUCEAA shall appoint committees as deemed necessary with the approval of the Board of Governors.

#### ARTICLE IX – ELECTIONS

Section 1: The officers shall be elected each year at the annual meeting and shall hold office until their successors have been elected and qualified.

## ARTICLE X – AMENDMENTS

This constitution may be amended by a majority vote of all members present at any duly called meeting of the members of the Association **OSUCEAA**. No amendments shall take effect until duly approved by the Board of Directors of ~~The Ohio State University Alumni Association, Inc.~~ **the Association**

## ARTICLE XI – ADOPTION

This constitution shall be officially adopted upon its approval by a majority vote of the members of the Association **OSUCEAA** in attendance at any regular or special meeting. It shall take effect upon the granting of a charter by the Board of Directors of ~~The Ohio State University Alumni Association, Inc.~~ **the Association** authorizing its functioning as one of the official constituent associations of The Ohio State University.

June 27, 1985

Amended September 6, 2008

Revised January 12, 2009

**Revised May XX, 2009** (Proposed changes)